

**SYLLABUS**  
**ENGL 345: ENGLISH LANGUAGE FOR TEACHERS**  
**Spring 2021**

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<b>Instructor:</b>	James A. Berry, Ph.D.	<b>Email:</b>	jberry@uwsp.edu
<b>Office:</b>	CCC 441 (Note: I am not on campus this semester.)		

**Office hours:** Mon, 3:00–4:00 p.m.,  
Tue/Thu, 1:00–2:00 p.m.,  
and by appointment (via Zoom)

**Class meets:** Tue/Thu, 2:00–3:15 p.m.                      Online, via Zoom meetings

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**COURSE DESCRIPTION**

The UWSP Catalog gives the following description of this course:

*Overview of history and structure of English and conventions of standard written English.  
Includes contemporary approaches to teaching grammar, usage, punctuation.*

As the description states, in this class we will examine the conventions of the English language, focusing on the variety known as “standard written English.” Although we will focus on the variety that is associated with the classroom, we will also discuss other varieties and the ways in which language use is negotiated by teacher and student.

The goal is to understand English from a linguistic viewpoint – in particular by studying its grammatical structure, its usage, and the conventions of writing that we use to signal information to readers. By addressing these concerns, you should be provided with some tools useful for teaching English language arts.

**COURSE LEARNING OUTCOMES**

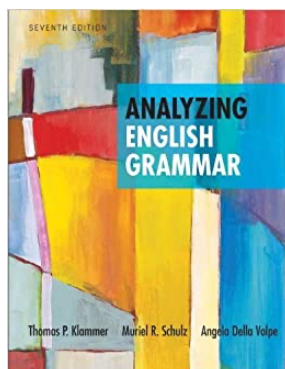
Upon completing this course, students will be able to

- understand what language is;
- access and use concepts and terminology for talking about English sentences;
- demonstrate familiarity with common issues of written English usage and punctuation;  
and
- create a plan for teaching English grammar to a variety of students.

## REQUIRED TEXTS AND MATERIALS

### **Rental**

Klammer, Thomas P., Muriel R. Schulz, and Angela Della Volpe. *Analyzing English Grammar* (7<sup>th</sup> Edn.). Boston: Pearson, 2013.



### **Online resources (other text resources may be held in reserve)**

*Oxford English Dictionary*, available online via the UWSP Library site.

## ASSIGNMENTS AND ASSESSMENT

Over the course of the semester, there will be three exams (one of which will be given during finals week), and four homework assignments. Attendance and participation (by way of discussions and practice work) will also play a role in your grade.

### **Exams**

The three exams for this class will be given in class and will be equally weighted. The third exam will be given during finals week.

### **Homework assignments**

Homework assignments will provide you with an opportunity to try out some of the topics we have discussed in class. English Education students will write a statement (to be inserted in their CULPA) about using grammar and usage/punctuation in their future classrooms.

### **Reading assignments**

You will be assigned readings that are to be completed before class. If I am concerned that students are not reading, I reserve the right to give reading quizzes, which will be graded.

### **Attendance and participation**

Much of your learning will take place in our Zoom sessions, so you should attend on a regular basis. What, exactly, does this mean in the age of COVID-19? For this class, “attendance” means being on the Zoom chat **when it is possible for you to do so**.

As we know, these are unprecedented times. We’re trying to hold a “normal” class while a pandemic has changed our lives in many ways. I will take attendance during our first meeting,

as required by the university. After that, I would like you to attend all Zoom meetings; however, if you cannot attend, the meetings will be recorded and uploaded to our Canvas site.

We will hold discussions during class; these may include brief assignments completed individually or in breakout groups. If you miss the synchronous class session, you will have opportunities to access the small group activities, but you will miss out on the coworking aspect of the activities.

### **Grading**

Exams (3 @ 20% each)	60%
Homework assignments (4 @ 7.5% each) (includes CULPA statement for Eng. Ed.; will be 5 @ 6% each for those students)	30%
<u>Attendance/participation/activities</u>	<u>10%</u>
 TOTAL	 100%

### **Grading scale**

93-100% = A	87-89% = B+	77-79% = C+	67-69% = D+	0-59% = F
90-92% = A-	83-86% = B	73-76% = C	60-66% = D	
	80-82% = B-	70-72% = C-		

## **UNIVERSITY POLICIES**

### ***Student academic disciplinary procedures:***

#### *UWSP 14.01 Statement of principles*

The board of regents, administrators, faculty, academic staff and students of the university of Wisconsin system believe that academic honesty and integrity are fundamental to the mission of higher education and of the university of Wisconsin system. The university has a responsibility to promote academic honesty and integrity and to develop procedures to deal effectively with instances of academic dishonesty. Students are responsible for the honest completion and representation of their work, for the appropriate citation of sources, and for respect of others' academic endeavors. Students who violate these standards must be confronted and must accept the consequences of their actions.

#### *UWSP 14.03 Academic misconduct subject to disciplinary action.*

- (1) Academic misconduct is an act in which a student:
- Seeks to claim credit for the work or efforts of another without authorization or citation;
  - Uses unauthorized materials or fabricated data in any academic exercise;
  - Forges or falsifies academic documents or records;
  - Intentionally impedes or damages the academic work of others;
  - Engages in conduct aimed at making false representation of a student's academic performance; or

(f) Assists other students in any of these acts.

(2) Examples of academic misconduct include, but are not limited to: cheating on an examination; collaborating with others in work to be presented, contrary to the stated rules of the course; submitting a paper or assignment as one's own work when a part or all of the paper or assignment is the work of another; submitting a paper or assignment that contains ideas or research of others without appropriately identifying the sources of those ideas; stealing examinations or course materials; submitting, if contrary to the rules of a course, work previously presented in another course; tampering with the laboratory experiment or computer program of another student; knowingly and intentionally assisting another student in any of the above, including assistance in an arrangement whereby any work, classroom performance, examination or other activity is submitted or performed by a person other than the student under whose name the work is submitted or performed.

***Commitment to integrity:***

As a student in this course (and at this university) you are expected to maintain high degrees of professionalism, commitment to active learning and participation in this class and also integrity in your behavior in and out of the classroom.

**FERPA:**

The Family Educational Rights and Privacy Act (FERPA) provides students with a right to protect, review, and correct their student records. Staff of the university with a clear educational need to know may also have to access to certain student records. Exceptions to the law include parental notification in cases of alcohol or drug use, and in case of a health or safety concern. FERPA also permits a school to disclose personally identifiable information from a student's education records, without consent, to another school in which the student seeks or intends to enroll.

Lecture materials and recordings for ENGL 345 are protected intellectual property at UW-Stevens Point. Students in this course may use the materials and recordings for their personal use related to participation in this class. Students may also take notes solely for their personal use. If a lecture is not already recorded, you are not authorized to record my lectures without my permission unless you are considered by the university to be a qualified student with a disability requiring accommodation.

***Regent Policy Document 4-1***

Students may not copy or share lecture materials and recordings outside of class, including posting on internet sites or selling to commercial entities. Students are also prohibited from providing or selling their personal notes to anyone else or being paid for taking notes by any person or commercial firm without the instructor's express written permission. Unauthorized use of these copyrighted lecture materials and recordings constitutes copyright infringement and may be addressed under the university's policies, UWS Chapters 14 and 17, governing student academic and non-academic misconduct.

**EQUAL ACCESS FOR STUDENTS WITH DISABILITIES:**

UW-Stevens Point will modify academic program requirements as necessary to ensure that they do not discriminate against qualified applicants or students with disabilities. The modifications should not affect the substance of educational programs or compromise academic standards; nor should they intrude upon academic freedom. Examinations or other procedures used for evaluating students' academic achievements may be adapted. The results of such evaluation must demonstrate the student's achievement in the academic activity, rather than describe his/her disability.

If modifications are required due to a disability, please inform the instructor and contact the Disability and Assistive Technology Center to complete an Accommodations Request form. Phone: 346-3365 or Room 609 Albertson Hall.

**EMERGENCY MANAGEMENT:**

In the event of a medical emergency call 9-1-1 or use campus phone. Offer assistance if trained and willing to do so. Guide emergency responders to victim.

In the event of a tornado warning, proceed to the lowest level interior room without window exposure. See [www.uwsp.edu/emergency/Pages/floor-plans.aspx](http://www.uwsp.edu/emergency/Pages/floor-plans.aspx) for floor plans showing severe weather shelters on campus. Avoid wide-span structures (gyms, pools or large classrooms).

In the event of a fire alarm, evacuate the building in a calm manner. Meet 200 yards away from building. Notify instructor or emergency response personnel of any missing individuals.

Active Shooter – RUN. HIDE. FIGHT. If trapped, hide, lock doors, turn off lights, spread out and remain quiet. Call 9-1-1 when it is safe to do so. Follow instructions of emergency responders.

See UW-Stevens Point Emergency Procedures at [www.uwsp.edu/emergency/Pages/emergency-procedures](http://www.uwsp.edu/emergency/Pages/emergency-procedures) for details on all emergency response at UW-Stevens Point.

**INCLUSIVITY STATEMENT:**

It is my intent that students from all diverse backgrounds and perspectives be well-served by this course, that students' learning needs be addressed both in and out of class, and that the diversity that the students bring to this class be viewed as a resource, strength and benefit.

It is my intent to present materials and activities that are respectful of diversity: gender identity, sexuality, disability, age, socioeconomic status, ethnicity, race, nationality, religion, and culture. Your suggestions are encouraged and appreciated. Please let me know ways to improve the effectiveness of the course for you personally, or for other students or student groups.

If you have experienced a bias incident (an act of conduct, speech, or expression to which a bias motive is evident as a contributing factor regardless of whether the act is criminal) at UWSP, you have the right to report it using this [link](#). You may also contact the Dean of Students office directly at [dos@uwsp.edu](mailto:dos@uwsp.edu).

### PROBLEM SOLVING:

I encourage you to visit me during office hours, to email me, or to make an appointment any time we are both available to discuss issues connected with this class and/or your performance. Please discuss concerns with me at an early time—while we have options. I tend to be generous with students who consult with me while issues are concerns, rather than crises. Of course, if an emergency situation does arise, please let me know as soon as possible.

### SCHEDULE

(subject to change)

<u>Date</u>	<u>Readings/Assignments</u>
<b>Week 1</b>	
T-Th 1/26-27	Introduction to course Ch. 1 Introduction to grammar, language study
<b>Week 2</b>	
T-Th 2/2-4	Ch. 1 continued Ch. 2 English varieties and dialects
<b>Week 3</b>	
T-Th 2/9-11	Ch. 2 continued Ch. 3 English morphology
<b>Week 4</b>	
T-Th 2/16-18	Ch. 4 Form-class (lexical) words <b>Homework 1</b>
<b>Week 5</b>	
T-Th 2/23-25	Ch. 4 continued Review for Exam 1
<b>Week 6</b>	
T-Th 3/2-4	<b>Exam 1</b> Ch. 5 Structure-class (grammatical) words

<u>Date</u>	<u>Readings/Assignments</u>	
<b>Week 7</b>		
T-Th 3/9-11		Ch. 5 continued ****NO CLASS MARCH 11****
<b>Week 8</b>		
T-Th 3/16-18		Ch. 6 More structure-class words
<b>***** SPRING BREAK, 3/22–26: NO CLASSES *****</b>		
<b>Week 9</b>		
T-Th 3/30-4/1	<b>Homework 2</b>	Ch. 7 Phrases
<b>Week 10</b>		
T-Th 4/6-8		Ch. 7 continued Review for Exam 2
<b>Week 11</b>		
T-Th 4/13-15	<b>Exam 2</b>	Ch. 8 Five basic sentence types
<b>Week 12</b>		
T-Th 4/20-22		Ch. 8 continued Ch. 9 Sentence transformations
<b>Week 13</b>		
T-Th 4/27-29	<b>Homework 3</b>	Ch. 9 continued Ch. 10 Finite adverbial/adjectival clauses
<b>Week 14</b>		
T-Th 5/4-6		Ch. 10 continued Ch. 11 Finite nominal clauses
<b>Week 15</b>		
T-Th 5/11-13	<b>Homework 4</b> <b>CULPA statement</b> <b>(English Education students only)</b>	Ch. 12 Nonfinite verb phrases Review for exam
<b>Finals Week</b>		
T 5/18	<b>Exam 3 12:30-2:30 p.m.</b>	